

## **Minutes of the Finance Committee**

**Tuesday, October 14, 2014**

Chair Heinrich called the meeting to order at 8:30 a.m.

**Present:** Supervisors Jim Heinrich, Richard Morris, Eric Highum, Bill Zaborowski, Steve Whittow, Duane Paulson, and Larry Nelson. Heinrich left at 12:52 p.m. and Morris at 2:20 p.m.

**Also Present:** Chief of Staff Mark Mader, Public Works Committee Chair Dave Swan, Public Works Director Allison Bussler, Airport Manager Kurt Stanich, Budget Manager Betsy Forrest, Architectural Services Manager Dennis Cerreta, Building Operations Manager Shane Waeghe, Engineering Services Manager Gary Evans, Fleet Manager Bob Rauchle, Highway Operations Manager Pete Chladil, Kari Bloedow and Brian Engelking of Waukesha Metro, Matt Masterson of *The Freeman*, Budget Manager Linda Witkowski, Senior Financial Analysts Steve Trimborn and Aaron Daul, Executive Committee Chair Paul Decker, Federated Library Director Connie Meyer, Budget Specialist Bill Duckwitz, UW-Extension Director Jerry Braatz, Office Services Coordinator Lisa Lake, Judiciary Committee Chair Peter Wolff, Emergency Preparedness Director Gary Bell, Training and Operations Manager Sherri Stigler, Senior Financial Analyst Rob Dunn, Radio Services Administrator Chris Petterson, Emergency Management Coordinator Bill Stolte, Sheriff Dan Trawicki, Budget Manager Lyndsay Johnson, Deputy Inspector Jim Gumm, and Financial Analyst Josh Joost. Recorded by Mary Pedersen, County Board Office.

### **Public Comment**

Swan encouraged committee members to vote “yes” on the transportation referendum and provide feedback on the Waukesha west by-pass during the 30-day comment period.

### **Schedule Next Meeting Dates**

- October 15, 22, and 24

### **Discuss and the Consider the 2015 Operating Budget for the Public Works Department**

Bussler, her staff, and Swan were present to discuss the 2015 operating budget for the Public Works Department including revenues and expenditures, the positions summary, current capital projects, fund purpose, strategic outcomes and objectives, and program highlights. For 2015, revenues total \$20,663,733 – an increase of \$1,359,361 or 7.0% from the adopted 2014 budget. The County tax levy totals \$11,156,428 – an increase of \$133,445 or 1.2%. Expenditures total \$31,804,744 – an increase of \$1,509,759 or 5.0%. The positions summary shows an increase of 4.04 full-time equivalent (FTE) positions for a total of 148.50. Bussler explained major budget changes as outlined in her handout titled “2015 General Fund/Transportation Fund Budget Overview” and the multitude of position changes outlined on page 571 of the proposed 2015 budget book.

No major concerns were voiced by committee members. However, when Bussler said the department would never be able to recoup costs for certain permit reviews, Paulson asked why considering the department typically does recoup costs. Bussler said some are very complicated and take much more time. This would cost thousands and thousands of dollars and at that rate, would be prohibitive to county economic development. Evans noted they try to find a good average

otherwise time would have to be tracked and services billed. To answer Paulson's question, Swan said no amendments were proposed by the Public Works Committee and the committee supported the budget as presented.

MOTION: Paulson moved, second by Morris to tentatively approve the 2015 operating budget for the Public Works Department. Motion carried 7-0.

**Discuss and Consider the 2015 Operating Budget for the Federated Library System**

Meyer and Decker were present to discuss the 2015 operating budget for the Federated Library System including revenues and expenditures, the positions summary, fund purpose, strategic outcomes and objectives, and program highlights. For 2015, revenues total \$1,713,264 – a decrease of \$99,605 or 5.5% from the adopted 2014 budget. The County library tax levy totals \$3,424,360 – an increase of \$458,732 or 15.5%. Expenditures total \$5,097,624 – an increase of \$370,227 or 7.8%. The positions summary shows a decrease of 0.92 FTE positions for a total of 6.11.

No major concerns were voiced by committee members.

MOTION: Paulson moved, second by Nelson to tentatively approve the 2015 operating budget for the Federated Library System. Motion carried 7-0.

**Discuss and Consider the 2015 Operating Budget for the UW-Extension Office**

Braatz, Lake, and Decker were present to discuss the 2015 operating budget for the UW-Extension Office including revenues and expenditures, the positions summary, strategic outcomes and objectives, and program highlights. For 2015, both revenues and expenditures total \$558,478 – a decrease of \$104,136 or 15.7% from the adopted 2014 budget. The County tax levy totals \$349,763 – an increase of \$1,700 or 0.5%. The positions summary shows a decrease of 1.51 FTE positions for a total of 14.10.

No major concerns were voiced by committee members. To answer Paulson's question, Decker said no amendments were proposed by the Executive Committee and the committee supported the budget as presented.

MOTION: Paulson moved, second by Whittow to tentatively approve the 2015 operating budget for the UW-Extension Office. Motion carried 7-0.

The committee recessed at 12:52 p.m. and reconvened at 1:40 p.m. Heinrich did not return.

**Discuss and Consider the 2015 Operating Budget for the Department of Emergency Preparedness**

Bell and staff were present to discuss the 2015 operating budget for the Emergency Preparedness Department including revenues and expenditures, the positions summary, current capital projects, fund purpose, strategic outcomes and objectives, and program highlights. For 2015, revenues total \$2,776,860 – an increase of \$959,218 or 52.8% from the adopted 2014 budget. The County tax levy totals \$5,381,883 – an increase of \$41,000 or 0.8%. Expenditures total \$7,886,267 – an increase of \$993,495 or 14.4%. The positions summary shows an increase of 1.62 FTE positions for a total of 64.30. Stigler distributed information on 911 phone and activity statistics.

Morris left the meeting at 2:20 p.m.

No major concerns were voiced by committee members.

MOTION: Paulson moved, second by Zaborowski to tentatively approve the 2015 operating budget for the Department of Emergency Preparedness. Motion carried 5-0.

**Discuss and Consider the 2015 Operating Budget for the Sheriff Department**

Johnson, Gumm, and Trawicki were present to discuss the 2015 operating budget for the Sheriff Department including revenues and expenditures, the positions summary, current capital projects, strategic outcomes and objectives, and program highlights. For 2015, both revenues and expenditures total \$38,566,019 – an increase of \$187,462 or 0.5% from the adopted 2014 budget. The County tax levy totals \$27,576,822 – an increase of \$168,555 or 0.6%. The positions summary shows an increase of 0.24 FTE positions for a total of 369.55.

No major concerns were voiced by committee members. To answer's Paulson's question, Wolff said no amendments were proposed by the Judiciary & Law Enforcement Committee and the committee supported the budget as presented.

MOTION: Zaborowski moved, second by Whittow to tentatively approve the 2015 operating budget for the Sheriff Department. Motion carried 5-0.

MOTION: Paulson moved, second by Whittow to adjourn at 3:23 p.m. Motion carried 5-0.

Respectfully submitted,

William J. Zaborowski  
Secretary